

# MISLABELED OR UNLABELED SPECIMEN FORM



## Michigan Medicine Laboratories (MLabs)

mlabs.umich.edu  
800.862.7284  
FAX: 734.936.0755

### SPECIMEN SHIPMENTS ONLY:

N-LNC Specimen Processing, 2800 Plymouth Rd,  
Bldg 35, Ann Arbor, MI 48109-2800

MLabs/MM Staff Name: \_\_\_\_\_ Receipt Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place barcoded test label here or fill in:

Patient Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Patient Reg or MRN: \_\_\_\_\_

Client Name or Location: \_\_\_\_\_ Client Code: \_\_\_\_\_ Client Ward: \_\_\_\_\_

The specimen received was either unlabeled or mislabeled. MLabs policy requires that a supervisor, manager, or clinician investigate and verify the identity of the specimen.

### SPECIMEN(S) RECEIVED

SST  Red  Green  Lav.  Blue  Urine Fluid (Type): \_\_\_\_\_ Other: \_\_\_\_\_

Test(s) requested: \_\_\_\_\_

MLabs accession number: \_\_\_\_\_

Patient Safety Report number: \_\_\_\_\_

### IDENTIFICATION ISSUE

- Specimen did not include any patient identifiers
- Specimens did not include 2 person specific identifiers
- Specimen identifiers did not match those on the test requisition or order:  
Name and MRN on specimen: \_\_\_\_\_  
Name and MRN on requisition: \_\_\_\_\_
- Other: \_\_\_\_\_

Request Taken By (MLabs Representative): \_\_\_\_\_ Date Time: \_\_\_\_\_

I, the undersigned, have investigated the lack of or mislabeling of the specimen and have contacted the person who collected and originally had responsibility to label the specimen. He/She verified the identity of the specimen as belonging to the patient as described above. I grant MLabs the approval to label the specimen as indicated and request that MLabs perform requested testing.

Approved by (print name of supervisor, manager, or clinician): \_\_\_\_\_ Title: \_\_\_\_\_ Client Signature (REQUIRED): \_\_\_\_\_

Name and title of person who collected specimen: \_\_\_\_\_ Facility or Location: \_\_\_\_\_

Fax completed form to MLabs at 734.936.0755

For more information on how to complete this form, please call us at 800.862.7284